



Art Party/Creative Workshop Group Reservation Form

We love to host parties and events at MCO and our gallery/studio space is the perfect place for your next event. We can accommodate up to 15 adults, more during agreeable weather. Projects can be customized to your group and ability range.

My Creative Outlet provides:

Private Party Area (we close the gallery for your event) Teachers & Assistants,
Project supplies, Live Music (on request)

You provide:

Decorations, Food/Drinks, Ice &
Utensils

Fees:

\$250 for up to 10 guests. (Additional guests will be charges extra depending on project cost, maximum 15 guests)

DATE _____ Number of guests: _____

Requested Date/Time _____

Please list any project preferences: _____

CONTACT Information

Date of Event _____

Main Contact _____

Address _____

Phone: Home _____ Cell _____ Text ok? _____

Email _____ Emergency phone# _____

Payment:

Credit/Check: Complete reservation form and either mail to My Creative Outlet, 21754 Devonshire St. Chatsworth, CA 91311 or pay online on the [MCO](#) website.

The Details: It is best to schedule your event at least 2-3 weeks in advance. A 50% deposit will be required to reserve your date/time, we will call one week in advance to confirm total attendees and collect the balance for the party.

-Plan to arrive 30-60 minutes beforehand to setup or decorate.

-No refunds or cancellations within 7 days of your event date.

Waiver

By participating in a party at **My Creative Outlet**, I hereby agree to assume all the risks and hazards incidental to said participation and do further agree to release, absolve, indemnify and otherwise hold harmless [MCO](#) instructors and others who assist them.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE INFORMATION AND AGREE TO ASSUME ALL RISKS

Signature _____

Deposit Date _____

Paid In Full _____